

**ACCJC RECOMMENDATIONS PROGRESS REPORT/WORK PLAN**

**Due March 15, 2014**

Draft #3 9/18/2013

ACCJC Recommendation	Assigned To	Follow Up Report Due	Committee Review (in order of review)	Notes
<p><b>College Recommendation #1:</b> In order to improve effectiveness, the College should implement a process and timeline to evaluate the newly-implemented structure for staffing, core planning structure, and planning processes to ensure they align with the mission and have resulted in improved student success. <i>(Standards I.A.1, I.A.3, I.A.4, I.B.1-7, III.A.2, IV.B.2.a)</i></p>	<p><b>Lead</b> Gregg Carr Kay Nguyen</p> <p><b>Resources</b> Planning &amp; Budget AIC Wes Bryan</p>	<p align="center">N/A</p>	<p align="center">N/A</p>	<div data-bbox="926 553 1990 646" style="border: 2px solid black; padding: 5px; text-align: center;"> <p><b>Not required to submit a progress update for the March 15, 2014 Report.</b></p> </div>

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<p><b>College Recommendation #2:</b> In order to fully meet the Standards and improve institutional planning, the College must implement a process to more specifically create and link objectives that lead to accomplishment of the institutional goals and improvement in Key Performance Indicators (KPIs). (Standards I.A.1, I.A.4, I.B.1-7, III.B.2.b)</p>	<p><b>Lead</b> Gregg Carr Kay Nguyen</p> <p><b>Resources</b> IEC P&amp;B Wes Bryan Janet Houlihan Omid Pourzanjani Diane Restelli Ron Lowenberg</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>IEC AIC P&amp;B</p> <p>IEC AIC P&amp;B</p> <p>Public post</p>	

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<p><b>College Recommendation #3:</b> In order to meet the standard, it is recommended that the College complete the process of mapping or aligning the course-level SLOs with program-level SLOs and general education SLOs and expedite the process of assessing the SLOs. (Standards II.A.2.f, II.A.2.h, II.A.2.i, ER 10, ER 19)</p>	<p><b>Lead</b> Kay Nguyen Co-chair IEC</p> <p><b>Resources</b> IEC SLO-coordinators Theresa Lavarini</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>IEC AIC</p> <p>IEC AIC</p> <p>Public post</p>	

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<p><b>College Recommendation #4:</b> In order to meet the standard, it is recommended that the College ensure that all students receive a course syllabus containing course-level student learning outcomes, properly labeled for all courses, regardless of delivered modality. <i>(Standard II.A.6)</i></p>	<p><b>Lead</b> Gregg Carr Omid Pourzanjani</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>IEC AIC</p> <p>IEC AIC</p> <p>Public Post</p>	

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<p><b>College Recommendation #5:</b> In order to meet the standard, the College must develop and implement a policy and/or procedures for measuring the program length and intended outcomes of degrees and certificates offered by the College.  <i>(Standards II.A, II.A.1, II.A.2, II.A.2.h, II.A.6a-c)</i></p>	<p><b>Lead</b>                      Omid Pourzanjani                      Jaima Bennett</p> <p><b>Resources</b>                      IPT                      CCI</p>	<p><b>Draft 1 Due:</b>                      Oct. 21, 2013</p> <p><b>Draft 2 Due:</b>                      Nov. 12, 2013</p> <p><b>Final Due:</b>                      Dec. 2, 2013</p>	<p>CCI                      IEC                      AIC</p> <p>CCI                      AIC</p> <p>Public post</p>	

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<p><b>College Recommendation #6:</b> In order to meet the standard, the College must develop financial planning processes that include the following:</p> <p>A. Consider its long-range financial priorities when making short-range financial plans</p> <p>B. Develop financial plans that are integrated with and support all the institutional plans</p> <p>C. As noted in the 2000 and 2008 evaluation team reports the College must develop an enrollment management plan in order to maintain the financial viability of the organization.</p> <p><i>(Standards III.D.1.a, III.D.1.c)</i></p>	<p><b>Lead</b> Janet Houlihan Omid Pourzanjani Kay Nguyen</p> <p><b>Resources</b> Sub-Committee of Planning and Budget</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>AIC P&amp;B</p> <p>AIC P&amp;B</p> <p>Public post</p>	

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<p><b>Commission Recommendation #1:</b> To meet the Standards, the District needs to examine the role of the four board employees who report directly to the Board of Trustees to ensure there is no conflict with the delegation of authority of the Chancellor and the college presidents. <i>(Standard IV.B.3.a, IV.B.3.b)</i></p>	<p><b>Lead</b> Gregg Carr Wes Bryan Kay Nguyen</p> <p><b>Resources</b> Janet Houlihan Diane Restelli Ron Lowenberg</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p>	AIC		
		<p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>AIC</p> <p>Public post</p>		
<table border="1"> <tr> <td> <p>District Responses will be drafted by a District –Wide Committee – composed of Representatives from all three colleges – faculty, staff, and administration from all three colleges and the district. At the first meeting working groups will be determined to prepare drafts for each recommendation. Drafts will be vetted at all colleges as well as at the District</p> </td> </tr> </table>					<p>District Responses will be drafted by a District –Wide Committee – composed of Representatives from all three colleges – faculty, staff, and administration from all three colleges and the district. At the first meeting working groups will be determined to prepare drafts for each recommendation. Drafts will be vetted at all colleges as well as at the District</p>
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<p><b>District Recommendation #1:</b> In order to meet the standard, the team recommends that faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, effectiveness in producing those learning outcomes. <i>(Standard III.A.1.c)</i></p>	<p><b>Lead</b> Gregg Carr Wes Bryan Kay Nguyen</p> <p><b>Resources</b> Janet Houlihan Diane Restelli Ron Lowenberg</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>AIC</p> <p>AIC</p> <p>Public post</p>	



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<p><b>District Recommendation #2:</b> In order to meet the standard, the team recommends that the Board and District follow its policies regarding the delegation of authority to the Chancellor for effective operation of the District and to the College Presidents for the effective operation of the Colleges. Further, the team recommends that the District develop administrative procedures that effectively carry out delegation of authority to the Chancellor and the College Presidents. <i>(Standards IV.B.1.j, IV.B.3.a, IV.B.3.g)</i></p>	<p><b>Lead</b> Gregg Carr Wes Bryan Kay Nguyen</p> <p><b>Resources</b> Janet Houlihan Diane Restelli Ron Lowenberg</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>AIC</p> <p>AIC</p> <p>Public post</p>	

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<p><b>District Recommendation #3:</b> In order to meet the standard, the team recommends that the Board of Trustees follow its established process for self-evaluation of Board performance, as published in its Board policy. <i>(Standard IV.B.1.g)</i></p>	<p><b>Lead</b> Gregg Carr Wes Bryan Kay Nguyen</p> <p><b>Resources</b> Janet Houlihan Diane Restelli Ron Lowenberg</p>	<p><b>Draft 1 Due:</b> Oct. 21, 2013</p> <p><b>Draft 2 Due:</b> Nov. 12, 2013</p> <p><b>Final Due:</b> Dec. 2, 2013</p>	<p>AIC</p> <p>AIC</p> <p>Public post</p>	

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<p><b>District Recommendation #4:</b>                      (Repeated from 2007) In order to meet the standard, the team recommends that the Board implement a process for the evaluation of its policies and procedures according to an identified timeline and revise the policies as necessary.                      (Standard IV.B.1.e)</p>	<p><b>Lead</b>                      Gregg Carr                      Wes Bryan                      Kay Nguyen</p> <p><b>Resources</b>                      Janet Houlihan                      Diane Restelli                      Ron Lowenberg</p>	<p><b>Draft 1 Due:</b>                      Oct. 21, 2013</p> <p><b>Draft 2 Due:</b>                      Nov. 12, 2013</p> <p><b>Final Due:</b>                      Dec. 2, 2013</p>	<p>AIC</p> <p>AIC</p> <p>Public post</p>	