

Semester: _____

Student Drop Form

Name _____ Student ID. No. _____

The deadlines to drop classes are posted on the WEB, in the class schedule, and on the Dates to Remember card received at the time of registration. The drop deadline for a refund is listed on the enrollment printout next to each course.

For convenience, students are encouraged to drop using the Touch-tone system (714) 438-8200. If you drop by phone, and your email is on file with the Admissions office, you will receive a confirmation program receipt via email once your transaction is complete.

If you are not able to drop by phone, you may do so by mail. Withdrawal requests submitted by mail must be postmarked by the appropriate stated deadlines. Students are responsible for verifying that their withdrawal has been received in the Admissions Office by the deadline in order to avoid fee obligation and grade penalties.

DROPS ONLY

Please provide the information requested below. Drop forms received without student signature will not be processed.

Section No.	Course Title	Section No.	Course Title
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SIGNATURE OF STUDENT _____ Date _____

Golden West College 15744 Golden West Street, PO Box 2710, Huntington Beach CA 92647-2710